

Present: B. Harris-Johnson, J. Niblet , N. Marchesano, R. Contorno, T. Wilds, M. Hairston, G. Mackenzie, T. Plaza, S. Louis-Jeune, M. Colini, G. Gates-Fowler, M. Brown, and W. Jennings

- Welcome back.
- 2024 Spring Projects
 - Support-a-Bull.
 - Black Faculty and Staf – have a table in February.
 - QQA in May.
- Lost members.
 - L. Crider as VP.
- Welcome T. Plaza as a new member.
- AAU Survey – ULC Presentat on
 - Trying to bring excitement back to higher educat on.
 - Need to work on USF’s commercials.
 - Ideas to maintain AAU status and move up in the rankings.
 - Take a look at the data.
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- N. Marchesano made a mot on to approve the minutes. G. Mackenzie seconded. The November 2023 minutes were approved.

- E&G - \$2,831.00
- Carry Forward - \$11,928.43
- Concession Fund - \$529.65
- Dollars for Staf Scholars - \$3,518.71
- Gif -in-Kind - \$775.08
- Will get a credit from the Staf Senate luncheon.
- Will purchase some swag this year for our events.

- - Career Services has sent her an offer letter template. Once she completes it, she will send the offer letter to a student to assist with the website as an intern.
- - Hasn't sent out the call for nominations for January yet. Will do so.
 - Working on approval of artwork for our QQA gifts.
- - Dollars for Staff Scholars – revised the application.
 - Letter will go out to the staff.
 - Have we reached out to past recipients?
 - Have to run the process through the Foundation. G. Mackenzie will check on this.
- - No updates.
- - Emergency management is having a quarterly meeting.
 - Parking Appeals Committee met.
 - We held off on guest speakers because our attendance was low.
 - Reach out to J. Niblett with suggestions.
 - Perhaps A. Sklenka and the ACSFME President.
 - Someone from Veteran's Services or Health Services.

With no further business, the meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Wendy S. Jennings, Secretary