1. Any member of the University of South Florida community (including self-nominations) may submit documented nominations of persons who are full-time continuing faculty (including Instructors and Librarians) for the

Date of adoption: 08/81; Date of last revision: 11/93; 10/01; 05/21

Any member of the University of South Florida community (including self-nominations) may submit documented nominations of persons who are full-time continuing faculty (including Instructors and Librarians) for the USF for the Distinguished Teacher Award.

The Honors and Awards Council requests the nomination dossier to be organized in the following order. Please use font point 11 or higher throughout the document.

____ A one-page nomination letter (a cover sheet with a brief explanation of why this person is a compelling nominee for this award with the nominator's signature)

____ Table of Contents

____ Recommendations from the appropriate Chairs/Deans

____ Curriculum vitae

____ Student and peer evaluations; Limit 1 page

____ Personally prepared teaching and drill aids including the number of published textbooks, sales record if known, use of innovative technology; Maximum 5 pages

____ Statements of teaching philosophy; Limit 1 page

____ Description of teaching techniques; Limit 1 page

____ Histories of the accomplishments of former students; Limit 2 pages

____ Course syllabi

____ Peer evaluations

____ Student evaluations

____ Other materials that are relevant and will assist the Council in evaluating the contributions of the candidate.

Submission format:

____ Electronic file in Portable Document Format (pdf) Limit 12 MB

Submitted by: _____Date: _____

Date of adoption: 08/81; Date of last revision: 11/93; 10/01; 04/08; 09/10; 05/21

	4 OUTSTANDING	3 SUPERIOR	2 VERY GOOD	1 GOOD
ORIGINALITY AND CREATIVITY IN TEACHING				
STUDENT ACCOMPLISHMENTS				
BROADER GLOBAL IMPACT OF TEACHING				
SIGNIFICANT ACHIEVEMENT DURING ENTIRE CAREER				
SIGNIFICANT ACHIEVEMENT IN RECENT YEARS WHILE AT USF				