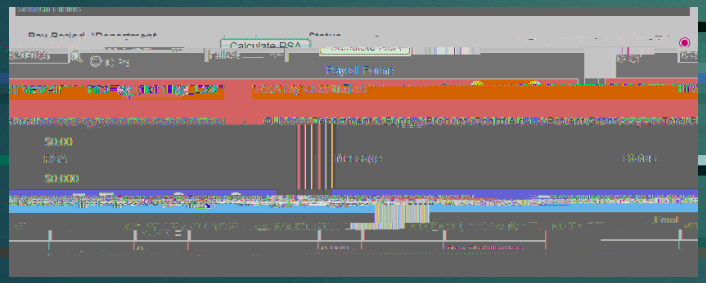
Combo Code Establishment

- Upon project set up in FAST, RFM will request that combo codes are established in GEMs. Separate combo codes are set up for costshare.
- Combo Codes are the mechanism to place people onto a project's payroll.
- Combo Codes are found by either query or table lookup:
  -
  -

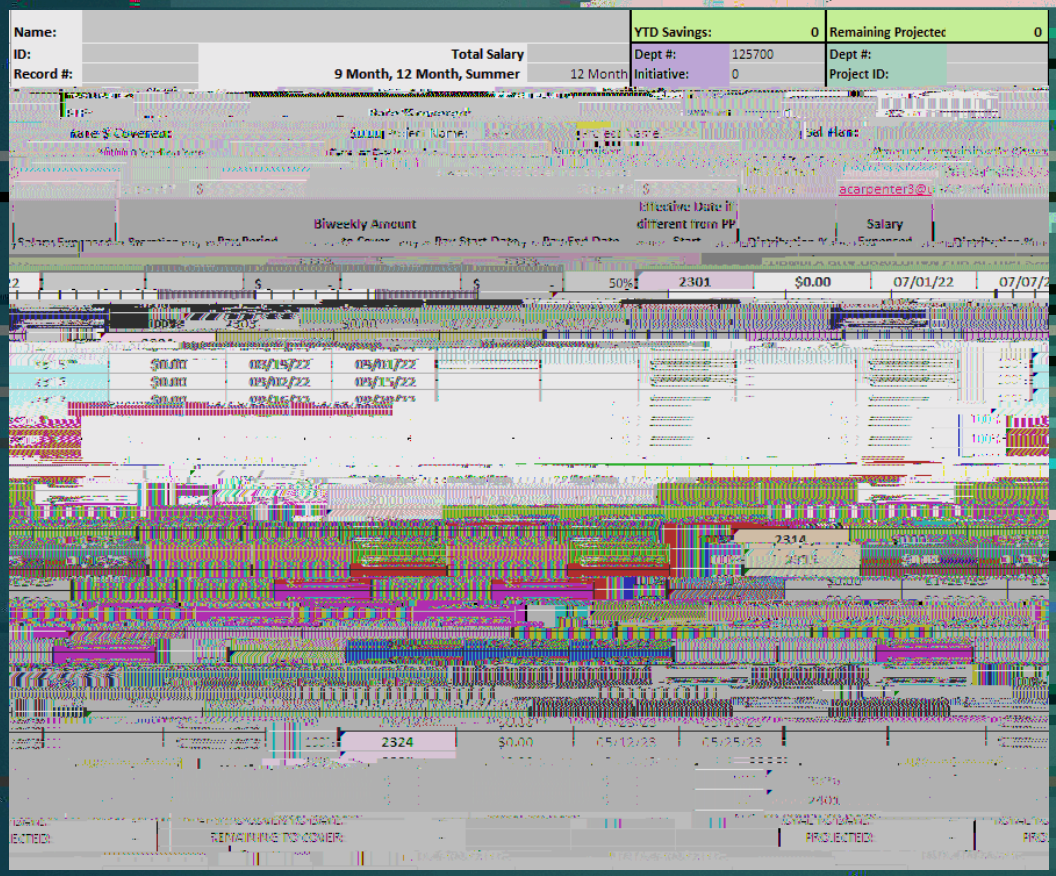
Things to watch for when submitting your pay distribution entries:

- Some employees may have multiple records, including “Appointment” and a “Position” records
- Some employees have multiple active record numbers. Each requires a separate distribution
- The RSA check screen refers to the budget level for OPS as “Appointment” and Position as “Salaried/Fringe”
- Distributions do not have to start at the beginning of a pay period
- RSA checks only check against the most recent pay distribution
- RSA checks include leave payouts even though the charges will not hit the project

RSA checks



Pay Distribution Form



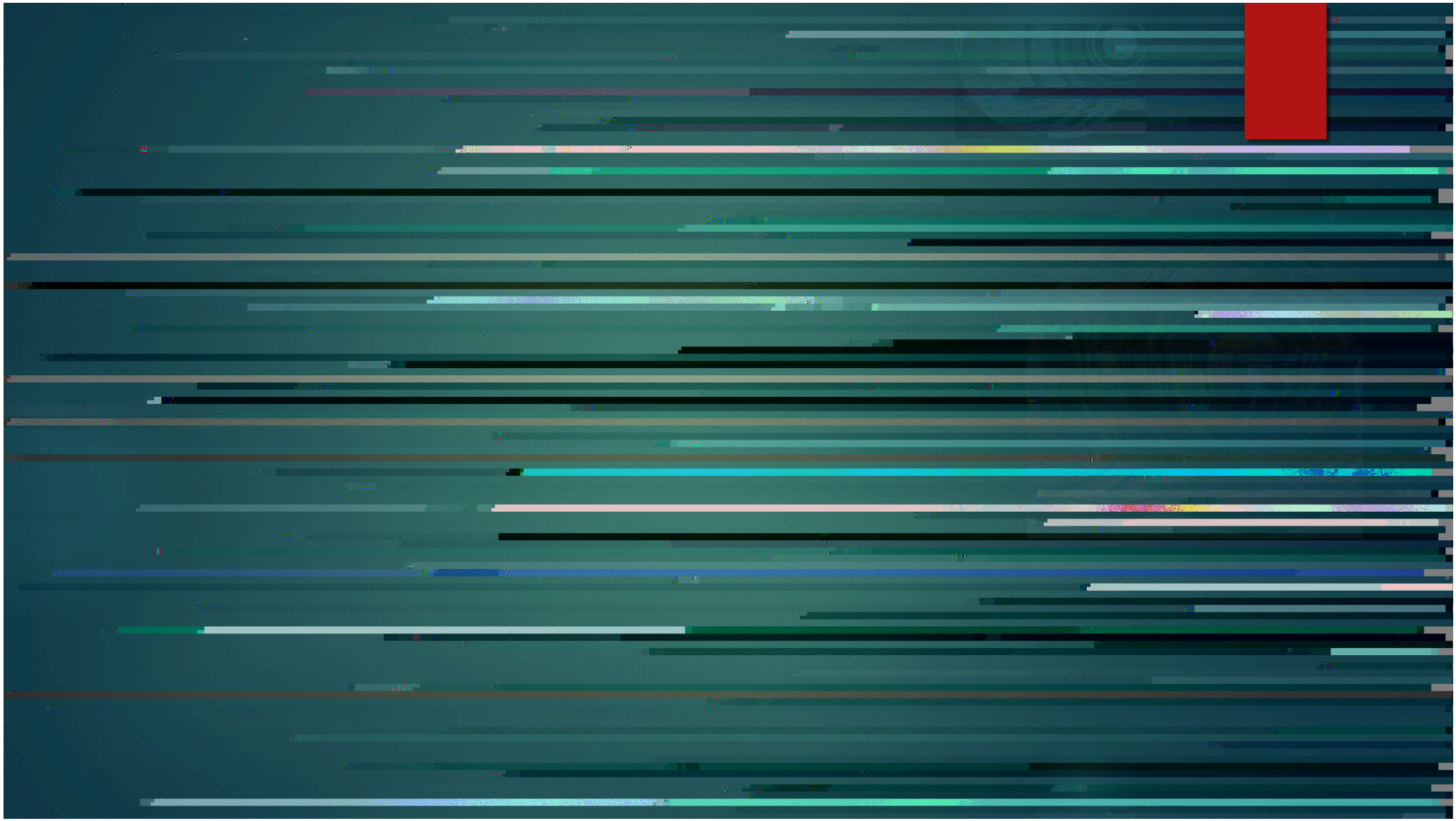
Troubleshooting RSA Checks

Exceeds budget tolerance:

1. Check if the project is on parent or child (Run T_GM_KK_ENDDT) in FAST

Troubleshooting RSA Checks

1.

2.

Submission of Pay Distribution entries