

Student Handbook



Faculty and Staff

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Background Information

Introduction

Rehabilitation Management and Health Counseling (RMHC) is a 100% undergraduate program at the University of South Florida. The program is designed to prepare students for careers in rehabilitation counseling, mental health counseling, and related fields. The program is accredited by the Council for Rehabilitation Education (CRE) and the American Rehabilitation Counseling Association (ARCA). The program is also a member of the National Association of Rehabilitation Counselors (NARC).

Program Mission, Outcomes and Objectives

The mission of the Rehabilitation Management and Health Counseling (RMHC) program is to provide students with the knowledge, skills, and attitudes necessary to become effective rehabilitation counselors. The program is designed to meet the needs of students who are interested in careers in rehabilitation counseling, mental health counseling, and related fields. The program is also a member of the National Association of Rehabilitation Counselors (NARC).

1. Research and apply the principles of rehabilitation counseling.
2. Provide rehabilitation counseling services to individuals with physical, mental, and emotional disabilities.
3. Integrate the principles of rehabilitation counseling with the principles of mental health counseling.

University Recruitment and Diversity Policy & Accreditation

USF is committed to providing a diverse and inclusive learning environment for all students. The university's recruitment and diversity policy is designed to attract and retain students from a variety of backgrounds, cultures, and abilities. The university is also committed to providing a safe and supportive environment for all students.

USF is a member of the University System of Florida (USF) and is accredited by the Southern Association of Colleges and Schools (SACS-CAS). The university is also a member of the National Association of Public Universities (NAPU) and the National Association of State Universities and Land-Grant Colleges (NASULGC). The university is also a member of the National Association of Public Administrators (NAPA).

Council on Accreditation of Counseling and Related Educational Programs (CACREP).
Rosen, M., H. C. P. D. & F.
S. (CFS) C. B. & C. S.
B. R. R. C. 1972. S.
P. 1,600.

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Transfer Credit

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USF Graduate Catalog, Section 7 Academic Policies & Regulations

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Computer Accounts

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Curriculum

Course Requirements

Clinical Rehabilitation & Mental Health Counseling – August 2024

3. S...
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4. A... C... R... M... H... C... P...

Field Training Component

...%

I
C

Final Comprehensive Examination (COMPS)

General Information

First Day Class Attendance

First Day Class Attendance

Confidentiality and Ethics

Confidentiality and Ethics

Licensure

Licensure

Problem Resolution Process

C. R. M. H. C. P.
P. R. P. P.
U. A. C. P. (ACP). I. P. P.
R. P. % /
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C. A. C. P. USF P 10-002:
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S. C. P. N. -A. C. P. USF P 30-053:
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General Guidelines

I. %
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Concerns Initiated By Students

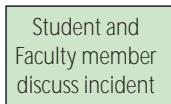
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Academic Grievance Procedure – Department

(USF Policy 10-002) <http://regulationspolicies.usf.edu/policies-and-procedures/pdfs/policy-10-002.pdf>

A. _____



No Resolution Reached



Tip #1: Align your syllabus with USF Policy and revise areas of confusion after each term. Ask your colleagues to review your syllabus.

Tip #2: Be explicit about grading practices (both qualitative and quantitative).

Tip #3: Meet with students to discuss their concerns and send a follow-up e-mail confirming key points from your discussion.

Tip #4: Assume that any written communication (e-mail or hard copy) is public record. Stick to the facts and don't respond defensively.

Tip #5: The burden of proof is on the faculty member for issues of academic integrity while all other issues place the burden of proof on the student.



Appendix A

Student Readiness for Field Placement Form

Counseling, Rehabilitation, Mental Health, Child, Family, Community Services, and Management

Student Readiness for Field Placement Survey:

Strongly Disagree 1	Disagree 2	Somewhat agree 3	Agree 4	Completely Agree 5	
					Strongly disagree
					Disagree
					Somewhat agree
					Agree
					Completely Agree
					Strongly disagree
					Disagree
					Somewhat agree
					Agree
					Completely Agree

Poor 1	Fair 2	Average 3	Above Average 4	
				Quality
				Quantity
				Duration <input type="checkbox"/> / <input type="checkbox"/>
				Preparation <input type="checkbox"/>
				Notes

Comments:

Appendix C

Sample Graduation Certification Form (Mental Health Counseling Track)

College of Behavioral and Community Sciences
Certification Form

MASTERS OR DOCTORAL DEGREE CANDIDATE CERTIFIED FOR GRADUATION

SEMESTER (enter Fall/Spring/Summer 20XX) _____

1. Student's Name

Sample Graduation Certification Form (Rehabilitation Counseling Track)

College of Behavioral and Community Sciences Certification Form

MASTERS OR DOCTORAL DEGREE CANDIDATE CERTIFIED FOR GRADUATION

SEMESTER (enter Fall/Spring/Summer 20XX) _____

1. Student's Name _____ U# _____

Degree Program M.A. Major Field Clinical Rehabilitation & Mental Health
Counseling: Rehabilitation Counseling Specialization

2.

1st Fall

- X Meet with Dr. Stern
- X Determine research path:
thesis or independent study
- X If research, review CFS

