REGISTRATION & SCHEDULING

To sit for the CFP® exam, you need to complete CFP Board's exam registration form, pay the exam registration fee, then schedule your testing appointment with Prometric. You must have a CFP Board online account to get started — registering is fast, free and secure.

CREATE AN ACCOUNT (https://www.cfp.net/account-registration) Link to website

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HOW TO REGISTER

1.

   secure CFP Board account to start the registration process.

2. Log into your CFP Board account. In the "Exam" section of your Account Dashboard, click the link for "Select Your Test Dates" and complete the exam registration form.

3. Submit payment of the exam registration fee. The exam registration process in your online CFP Board account allows you to pay the registration fee by credit card.

4. Schedule your testing appointment with Prometric.

After submitting payment of the registration fee, you'll receive instructions for selecting your testing appointment on the Prometric website.

REGISTRATION FEE SCHEDULE: NOVEMBER 2021 EXAM

Registration Type	Opens	Closes	Fee
Early Bird			
Standard	September 8, 2021	October 5, 2021	$925
Late Registration	October 6, 2021	October 19, 2021	$1,025

REGISTRATION FEE SCHEDULE: MARCH 2022 EXAM

Registration Type	Opens	Closes

4. Read the provided Privacy Policy Notice and the Data Privacy Notice and select "I agree."

5. Enter your CFP Board ID number in the "Eligibility ID" field, then, enter the first four letters of your last name.

6. Use the search box to enter the area where you would like to take the CFP® exam.

7. Select the "Schedule an Appointment" link from the list of available test centers.

8. To select your testing date and time, select the button labeled "Find available seats in a 3-month period," then select the month when the CFP® exam is offered (March, July or November). Click the "Go" button to find available appointments. Use the calendar display to select a highlighted date from the clickable links. Use the "Select an Available Time" list to identify available timeslots for the date selected. Select an appointment time for taking the CFP® exam.

9. Complete the requested additional information. Note that your CFP Board ID, first, and last name will be pre-filled on the form. Enter your address and contact information into the appro   n the for-